

**OFFICE OF THE SOLICITOR GENERAL**

134 Amorsolo St., Legaspi Village

Makati City

**PURCHASE ORDER**

Supplier: <b>TOYOTA BICUTAN PARANAQUE</b> Address: KM. 15 West Service Road, South Super Highway, Sun Valley, Parañaque City TIN: 225-814-535-00000 Account No.: 1786-0902-33 Telephone: 8777-9500	P.O. # <b>023-12-200</b> Date: December 29, 2023  Mode of Procurement: Small Value Procurement 53.9
Bank: LBP-Pasong Tamo Fax: 02-7779485	


Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>OFFICE OF THE SOLICITOR GENERAL</b>	Delivery Term: w/n 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance <b>Bank to Bank</b>

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
<b>PREVENTIVE MAINTENANCE SERVICE PERFORM 105,000KM CHECK-UP FOR VEHICLE MODEL TOYOTA INNOVA 2.0E GAS A/T WITH PLATE NO. SJR 763</b>					
	hour	<b>Labor:</b> 105,000 KM CHECK-UP	3.400	Php 553.57	Php 1,882.14
	hour	TOYOTA CAR CARE	1.000	616.07	616.07
<b>Labor Subtotal:</b>					Php <b>2,498.21</b>
	piece	<b>Parts:</b> GASKET	1	65.18	Php 65.18
	piece	PLUG, SPARK	4	150.00	600.00
	piece	OIL FILTER IMV	1	502.90	502.90
	liter	TGFS SN/CF 5W-30 1L	6	712.72	4,276.32
	liter	BRAKE CLEANER	1	189.29	189.29
	liter	GAS INJECTOR CLEANER	1	816.96	816.96
	liter	AIR FILTER ELEMENT SUB-ASSY,	1	1,500.00	1,500.00
	liter	TOYOTA GENUINE ENGINE ROOM CLEANER	1	287.95	287.95
	liter	TOYOTA GENUINE ENGINE ROOM COAT	1	298.21	298.21
<b>Parts Subtotal:</b>					Php <b>8,536.81</b>
	lot	<b>Sublet:</b> MISCELLANEOUS B	1	426.97	Php 426.97
	lot	TMP POL & INC.	1	170.00	170.00
<b>Sublet Subtotal:</b>					Php <b>596.97</b>
	lot	<b>Miscellaneous</b> X-1R ENGINE TREATMENT	2	1,071.43	Php 2,142.86
<b>Miscellaneous Subtotal:</b>					Php <b>2,142.86</b>
<i>Total Labor:</i>					Php 2,498.21
<i>Total Part:</i>					8,536.81
<i>Total Sublet:</i>					596.97
<i>Total MISC/Material:</i>					2,142.86
<b>SUBTOTAL:</b>					Php <b>13,774.85</b>
<i>VAT:</i>					1,652.98
<b>Total Amount in Words: FIFTEEN THOUSAND FOUR HUNDRED TWENTY SEVEN PESOS &amp; 83/100 ONLY</b>					Php <b>15,427.83</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:  (Signature over printed name) 3/19/24 (Date)	Very truly yours,   <b>JESSICA L. CASTRO</b> CAO, Administrative Division  <b>EDITHA R. BUENDIA</b> Director IV, HRMAS
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Funds Available:  <b>ARIEL J. UBINA</b> Chief Accountant	ALOBS: 02-101107-2023-12-857 Amount: ₱ 15,427.83
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